

## **MEMORANDUM OF ASSOCIATION**

### **AND**

## **ARTICLES OF ASSOCIATIONS**

1. The name of the Association is “NEHRU HOMOEOPATHIC MEDICAL COLLEGE Alumni Association”.
2. The registered office of the Association is situated at Nehru Homoeopathic Medical College & Hospital, B-Block, Defence Colony, New Delhi, in the Union Territory of Delhi.
3. The objects for which the Association is established are:
  - (i) To promote and foster the interest between the old and present students of the Nehru Homoeopathic Medical College & Hospital.
  - (ii) To keep in contact with the Nehru Homoeopathic Medical College & Hospital and to encourage the old students to take an active and abiding interest in the work and progress of the College in keeping with its ideals.
  - (iii) To undertake and organize social and cultural activities and to promote friendly relations between the old students and the present students of the Nehru Homoeopathic Medical College & Hospital.
  - (iv) To arrange, promote, organise and/or stage dramas and dances, ballets, music-recitals, social rendezvous, fetes, balls, concerts, lectures, sports, exhibitions and films etc., and such other cultural and social programmes as may be decided by the Executive Committee from time to time.
  - (v) To organize academic activities, continued medical education programmes, seminars, workshops etc.
  - (vi) To undertake and organize activities of a Charitable and other similar nature.
  - (vii) To organize and establish Scholarship Fund or Funds to help any needy and deserving student and/or old student or staff or ex-staff member of the Nehru Homoeopathic Medical College & Hospital.
  - (viii) To undertake, organize or promote such other activities which may be approved by the members and the Executive Committee, particularly activities with civic or charitable and such other similar objectives.
  - (ix) To exchange information with other institutions, associations and societies interested in the objects similar to those of the association.
  - (x) To prepare, print, publish and exhibit any paper, posters, pamphlets, periodicals and books for the furtherance of the objects of the association and contribute to such literature.
  - (xi) To invest and deal with the funds and moneys of the Association.
  - (xii) To construct, maintain, alter, improve or develop any buildings or works necessary or convenient for the purposes of the Association.
  - (xiii) To do all such other lawful things as are conducive or incidental to the attainment of the above objects.
  - (xiv) To frame rules and regulations for day-to-day execution of society activities and to amend the memorandum of association from time-to-time, if necessary.

4. The names, addresses, occupations and designations of the present members of the Executive Committee to whom the management of the affairs of the Association is entrusted (as required under section 2 of the Societies Registration Act, XXI of 1860) (Punjab Amendment) Act, 1957, as extended to the Union Territory of Delhi, are as under:

S. No.	Names of the Executive Committee member	Designation	Occupation & address
1.	Dr Shailja Nayyar	President	Private Practitioner, I-67, Lajpat Nagar I, New Delhi 110024
2.	Dr Manish Bhartiya	Vice-President	Private Practitioner, ED 94, Tagore Garden, New Delhi 110027
3.	Dr. Bipin Jethani	General Secretary	Reader, NFSG/Assistant Prof., Dept. of Organon, NHMC, A-9, Lajpat Nagar-II, New Delhi – 110024
4.	Dr. Chander Mohan	Treasurer	CMO (H), Director of AYUSH, Govt. of Delhi H.No. – 1015/9, HIG Duplex, Vasundhara, Ghaziabad
5.	Dr. Sajneet Kaur	Joint Secretary	MO/IC, Dte of AYUSH Govt. of NCT of Delhi I-77, Lajpat Nagar-II, New Delhi- 110024
6.	Dr. Divya Taneja	Joint Secretary	Research Officer (H) CCRH, 249, Rajdhani Enclave, Pitampura, Delhi-110034
7.	Dr. Vibhu Malhotra	Joint Secretary	Private Practitioner C-1/76, Janak Puri, New Delhi-110058
8.	Dr. Sanjeev Kohli	Ex- officio Member	Private Practitioner, 197 C, II Floor, Nr Bada Gurudwara, Arjun Nagar, Safdarjung Enclave, NEW DELHI 110029
9.	Dr. Anupam Sethi Malhotra	Member	Private Practitioner II, GN Market, National Park, Lajpat Nagar, New Delhi -110024
10.	Dr. Sanjeev Aggarwal	Member	Medical Officer Dte of AYUSH, Govt. of NCT of Delhi A-32, Surya Enclave, New Multan Nagar, Delhi-110056
11.	Dr. Renuka Taneja	Member	CMO – Incharge, CGHS C4B/13/22, Janakpuri, New Delhi -110058
12.	Dr. Renu Madan	Member	Private Practitioner, A-2/44 Safdarjung Enclave, New Delhi
13.	Dr. Poonam Chablani	Member	Private Practitioner, ED 146/1, Tagore Garden, New Delhi 110027
14.	Dr. Deepti Dewan	Member	Consultant, CCRH, 264, Group II, DDA Flats, Hastal Uttam Nagar, New Delhi 110059
15.	Dr. Manjula Ghulianai	Member	Chief Medical Officer, Dte of ayush, E 197, 1 <sup>st</sup> Floor, East of Kailash, New Delhi 110065
16.	Dr. Monika Kathuria	Member	
17.	Dr. Arti Goyal	Member	Private Practitioner, I 1673, 3 <sup>rd</sup> Floor, Chittaranjan Park, New Delhi 110019
18.	Dr. Yashika Arora	Member	Private Practitioner, 86, 1 <sup>st</sup> Floor, Pocket 9, Sect.21, Rohini, Delhi 110086
19.	Dr. Ashima Khullar		Private Practitioner, WZ 74, Harusingh Park, New Multan Nagar, Delhi

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5. We, the several persons, whose names and addresses are given below, having associated ourselves for the purpose described in this Memorandum of Association, do hereby subscribe our names to this Memorandum of Association and set our several hands hereunto and form ourselves into a Society under the Societies Registration Act, XXI of 1860 (Punjab Amendment) Act, 1957, as extended to the Union Territory of Delhi.

<b>S. No</b>	<b>Names of the Executive Committee member</b>	<b>Occupation &amp; address</b>
<b>1.</b>	Dr. V.K. Gupta	J-38, Rajouri Garden, New Delhi
<b>2.</b>	Dr. R. K. Varshney	4649/ 21, Daryaganj, New Delhi-110002
<b>3.</b>	Dr. Ashok Thapa	J-38, 1st floor, Vikaspuri, New Delhi-18
<b>4.</b>	Dr. R. K. Manchanda	Z,B-157, Sector-41, Noida, U.P.
<b>5.</b>	Dr. Surender Verma	C-468, 2nd floor, Yojana Vihar, Delhi-92
<b>6.</b>	Dr. Bipin Jethani	A-9, Lajpat Nagar-II, New Delhi – 24
<b>7.</b>	Dr. V.K. Khanna	I-7, Jangpura Extension, New Delhi-110014
<b>8.</b>	Dr. Hari Singh	A-28/7, DLF City-1,Gurgaon,Haryana
<b>9.</b>	Dr. Sudhir Kumar Sharma	C-4/F-222, Janak Puri, New Delhi.
<b>10.</b>	Dr. Vivek Rajpal	B-356, New Friends Colony, New Delhi-110065

**NHMC ALUMNI ASSOCIATION**  
**RULES & REGULATIONS**

**1. NAME OF THE ASSOCIATION**

NEHRU HOMOEOPATHIC MEDICAL COLLEGE ALUMNI ASSOCIATION

**2. ADDRESS**

NEHRU HOMOEOPATHIC MEDICAL COLLEGE & HOSPITAL, B – BLOCK, DEFENCE COLONY,  
NEW DELHI – 110 024.

**3. DEFINITIONS**

In these Rules, unless the context otherwise requires :-

**“The Association”** means ‘NHMC Alumni Association’.

**“The College”** means Nehru Homoeopathic Medical College & Hospital, New Delhi.

**“The General Assembly”** means the General Assembly of the Association.

**“The Executive Committee”** means the Executive Committee of the Association.

**“Annual General Meeting”** means the meeting of the General Assembly.

**“Nehrute”** means any old or ex-student of the College who fulfils the qualifications in these rules or is admitted as such under these rules.

**“Nehrute Member”** means a NHMCian who is admitted as such on payment of subscription under these rules.

**4. PATRONS**

The Association may have patron or patrons who on recommendation of the Executive Committee, are approved by the General Assembly, provided that a patron shall always be recommended out of the Nehrute Members or from Honorary Nehrutes of the Association.

**5. MEMBERSHIP**

**Nehrute:** All the ex-student of the College, who had successfully completed the DHMS or BHMS course are eligible.

**Nehrute Member:** Nehrute member is a Nehrute will become a life member by virtue of payment of life membership fee of Rs.1000/- (One Thousand only)

**Honorary Nehrute:** The Association in the General Assembly on the recommendations of the Executive Committee may nominate any Ex-staff member of NHMC, any person connected with the College or the Association, who is likely to promote the interests of the Association, as Honorary Nehrute.

**Removal from Membership:** Under following conditions the membership of any Nehrute member may be withdrawn. Any person :

- a). who is an undischarged insolvent
- b). who has been adjudged to be of unsound mind by a competent court.

- c). who has been convicted of an offence involving moral turpitude which in the opinion of the Disciplinary committee renders him unfit to be a Nehruite member.
- d) who has performed act(s) that may be contrary to the objectives and interests of the association or politically motivated.
- e). whose name has been removed from the State register of homoeopathy.

The membership shall be terminated by the disciplinary committee which shall consist of patron(s), president, Secretary of the association and any three senior members to be decided by the Executive Committee.

## **6. ORGANISATION**

The following shall be the authorities of the Association:

- (a) The General Assembly.
- (b) The Executive Committee

## **7. GENERAL ASSEMBLY**

7.1. The General Assembly shall consist of all the Nehruite members and the quorum of the Annual general meeting shall consist of 30% of total members or 50 Nehruite members, whichever is less.

7.2. The General Assembly shall consider the report of the past years' activities, approval of accounts, election of members of the Executive Committee, appointment of auditors, approval of decision/action taken by Executive Committee and any other matter on the agenda.

7.3. The General Assembly shall have an Annual General Meeting once in a year on a day fixed by the Executive Committee but not later than 6 months of the close of the financial year of the Association for which at least 2 weeks' notice shall be intimated by the Secretary.

7.4. The Secretary shall, upon being requested by the Executive Committee or by at least 50% of the members of the Association, call an Extra ordinary Meeting of the General Assembly for which at least 2 weeks' notice along with agenda shall be intimated to all the Nehruite members by the Secretary.

7.5. All the resolutions put to vote at the General Assembly shall be decided by a majority vote (unless otherwise provided) on a show of hands. In case of equality of votes, the President shall have the casting vote.(if required secret ballot system can be adopted)

7.6. All the income, earnings, moveable, immovable properties or the society shall be solely utilized and applied towards the aims and objects only as set forth in the memorandum of association and no profit as thereof shall be paid or transferred directly or indirectly by way or dividends, bonus, profits or in any manner whatsoever to the present or the past members of the society or to any person claiming through anyone or more of the present or the past members. No member of the society shall have any person claim on any moveable or immovable properties of the society or make any profits whatsoever by virtue of this membership.

## **8. THE EXECUTIVE COMMITTEE**

### **8.1. CONSTITUTION OF THE EXECUTIVE COMMITTEE**

8.1.1. The affairs of the Association shall be managed and administered by the Executive Committee which shall consist of 21 (Twenty one) members of these 18 (eighteen) members shall be elected by the General Assembly and 3 (three) shall be Ex-officio members namely Principal of the College or his nominee, immediate Past President & Secretary.

## **8.2. ELECTION OF EXECUTIVE COMMITTEE**

**8.2.** Members of the Executive Committee shall be the Nehruite member elected by the General Assembly to represent the different year-wise batches of Nehru Homoeopathic Medical College.

Eighteen members would be elected as follows:

- 8.2.1 Two members who have been Nehruites for at least 20 years and in the absence of any suitable candidate, any other Nehruites member who is eligible in clause 8.2.2
- 8.2.2 Three members who have been Nehruites for at least 15 years and less than 20 years and in the absence of any suitable candidate, any other Nehruites member who is eligible in clause 8.2.3.
- 8.2.3 Three members who have been Nehruites for at least 10 years and less than 15 years and in the absence of any suitable candidate, any other Nehruites member who is eligible in clause 8.2.4.
- 8.2.4 Three members who have been Nehruites for at least 5 years and less than 10 years and in the absence of any suitable candidate, any other Nehruites member who is eligible in clause 8.2.5.
- 8.2.5 Four members who have been Nehruites for at least 1 year and less than 5 years and in the absence of any suitable candidate, any other Nehruites member who is eligible in clause 8.2.6.
- 8.2.6 Three members who have been Nehruites for less than 1 year.
- 8.2.7 All the members of the Executive Committee shall hold office for a term of two years upto the date of Annual General Meeting of the Association..

## **8.3 OFFICE BEARERS OF ASSOCIATION**

8.3.1. The office bearer of Executive Committee shall be as under:

8.3.2. The office bearers shall be elected by the Executive Committee out of its members as under:

8.3.2.1. The President shall be a member of the Executive Committee and who has been Nehruite for at least 25 years.

8.3.2.2. The Vice-President shall be a member of the Executive Committee and who has been Nehruite for at least 20 years.

8.3.2.3. The Secretary shall be a member of the Executive Committee and who has been Nehruite for at least 15 years.

8.3.2.4. The treasurer shall be any member of the Executive Committee.

8.3.2.5. The Joint Secretary (upto three) shall be a member of the Executive Committee.

8.3.2.6. No office bearer shall hold the same office consecutively for more than two years.

## **8.5. ROLE OF EXECUTIVE COMMITTEE**

8.5.1. The Executive Committee shall appoint sub-committee from amongst the Nehruite Members from time to time

8.5.2. Any casual vacancy amongst the members of the Executive Committee, arising from death, resignation, removal or otherwise, may be filled by co-option by the Executive Committee and the member so co-opted shall hold office for the unexpired portion.

8.5.3. The Executive Committee will decide the day of election and will nominate Returning officer for its appropriate conduct. The Secretary would provide the necessary assistance and record to conduct the election. The voting would take place by show of hands and secret ballot system may be adopted if required. Returning officer would declare the results of election.

8.5.4. The Executive Committee shall have the power to appoint from amongst its members any person as the Editor and/or Assistant or Joint Editor or Editors for the printing and publication of "The Nehruite" or any other journal of the Association.

8.5.5. The quorum for the meeting of the Executive shall be one third of the members personally present.

8.5.6. The Executive Committee shall manage the affairs of the Association by majority vote in the Committee Meetings provided that in case of equality of votes, the President shall have the casting vote.

8.5.7. The Executive Committee shall meet at least three times a year. The Secretary shall issue the notice and the agenda of the meeting at least a week before the date fixed for the meeting unless the delay is condoned by the Executive Committee.

8.5.8. An Extra-ordinary Meeting of the Executive Committee may be called by the Secretary on advice of the President at 24 hours notice to consider some special matter.

8.5.9. The Executive Committee shall be the Executive authority of the Association. It shall be responsible for all the finances and funds of the Association and shall give effect to the plans and programmes of the Association and shall have the authority to carry them out.

8.5.10. The property movable and immovable (if any) belonging to the Association shall be vested with the Executive Committee of the Association.

8.5.11. On or before the fourteenth day succeeding the election day on which the election held in Annual Meeting of the General Assembly, a list of new office bearers/ members of executive committee with their names, occupation and addresses shall be filed with the Registrar of Societies, Delhi.

8.5.12. Notwithstanding anything contained in these Rules, the first Executive Committee shall be composed as specified in the Memorandum of Association and shall function for two years.

## **9. RESPONSIBILITIES OF OFFICE BEARERS:**

9.1. The President of the Association shall preside at its meetings.

9.2. In the absence of the President, the Vice-President shall preside at all meetings of the Association.

9.3. In the absence of both the President and Vice- President, the Secretary shall call such meeting to order and the senior most member shall preside at such meeting.

9.4. The Secretary of the Association shall render the following services:

9.4.1. To carry out the directions of the General Assembly and the Executive Committee.

9.4.2. To conduct the correspondence on behalf of the Association and keep the Association's records and the list of members, in the office with safety.

9.4.3. To keep the minutes of all the meetings of the Executive Committee and General Assembly.

9.4.4. To give notice of all meetings of the Association.

9.5. The Joint Secretaries shall assist the Secretary in the day-to-day functioning of the association and in the absence of the Secretary, one of the designated Joint Secretary shall carry out the responsibilities of Secretary.

9.6. The Treasurer shall keep the books of Accounts of the Association and report thereon at each meeting of the Executive Committee and to collect all the dues and claims of the Association and to obtain approval of the expenses incurred for the Association by the Executive Committee and other business entrusted by the Executive Committee (in consultation with the Secretary and President)

## **10. FINANCE**

10.1. The Association may receive funds for its activities and to promote its aims and objects. It may, accept donations and financial assistance from any source in furtherance of its objectives.

10.2. The Executive Committee shall determine the expenditure which is necessary to carry on the affairs of the Association and to pursue its objectives and make such expenditure.

10.3. All money received on behalf of the Association shall be placed in the name of Association in an account to be maintained in a bank as approved by the Executive Committee. At the first meeting of the Executive, it will authorise the President, Secretary and / or the Treasurer to administer the funds & bank account of the Association and the cheques to be signed by any two of them jointly on behalf of the Association.

10.4. Investments of the Association's Fund shall be authorised by at least 2/3rd of the Committee members and ratified by the General Assembly at the next Annual General Meeting.

10.5. The Association's financial year shall end on 31st March. The Executive Committee shall direct the accounts to be audited at least once a year by the Auditor appointed by the General Assembly in the Annual General Meeting.

## **11. BYE LAWS**

The Executive Committee shall have the power to make the bye-laws which will come into force immediately subject to ratification by the General Assembly.

## **12. REGIONAL REPRESENTATIVES**



The Association may have regional representative in any city in India or outside India where at least 5 resident Nehruites agree to have such a representative. Regional representative shall be annually nominated from each area by Nehruite of that area before 31st December of each year and such nomination shall be intimated to the Executive Committee from time to time.

### **13. AMENDMENTS**

The Rules and Regulations of the Association may be amended by a two third majority of those Nehruite members present and voting in any meeting of the General Assembly. The proposal to amend the rules and regulations of the Association shall be at the instance of the Executive Committee or on the signed requisition by at least 50% of the Nehruite Members. Notices of the proposed amendments at the instance of the requisitionist shall be furnished to the Secretary at least 30 days before the meeting at which it is proposed to consider them. The notice of such amendments shall be sent by post or by Advertisement in a newspaper at least 2 weeks before the Meeting. Provided that the procedure to alter, extend or abridge any of its objects (within the meaning of the Act) as given in the Memorandum of Association shall be as laid down under section 12 of the Societies Registration Act, XXI of 1860 (Punjab Amendment) Act, 1957, as extended to the Union Territory of Delhi.

### **14. INCOME AND PROPERTY**

The income and property of the association, however derived shall be applied towards the promotion of the objects thereof as set forth in the memorandum. No portion of the income and property of the association shall be paid or transferred, directly or indirectly, by way of dividends, bonus or otherwise howsoever, by way of profit, to the persons who at any of them provided that nothing therein contained shall prevent the payment in good faith of remuneration to any member thereof or other person in return for any service rendered to the association or for traveling allowance, halting allowances or other similar charges irrespective of caste, creed, religion, sex etc.

### **15. LEGAL PROCEEDINGS**

The *Association* may sue or be sued in the name of President by the Secretary as per provisions laid down under section 6 of the Societies Registration Act 1860 as applicable to Union Territory of Delhi. All the cases of dispute shall be settled under the jurisdiction of Delhi Court only.

### **16. DISSOLUTION**

In the event of dissolution of the Association, the procedure laid down in Section 13 and 14 of the Societies Registration Act, XXI of 1860 (Punjab Amendment) Act, 1957, as extended to the Union Territory of Delhi, shall apply.

We, the undersigned office bearers of the Executive Committee of the Nehru Homoeopathic Medical College & Hospital Alumni Association do hereby certify that the above is a correct copy of the Rules and Regulations of the said Association.